## Student Bar Association - Open Positions 2014-2015 Academic Year

The Student Bar Association (SBA) provides a wonderful opportunity to get involved with the student body as a whole. Through important events like Race Judicata, Welcome Week and Barrister's Ball, we work hard to create a cohesive student body. This year we will be focusing on better support for the student organizations on campus, streamlining SBA processes, and reaching out to our local community. We hope each of you will take a moment to consider joining our team and making California Western a better place!

Below is a list of the available positions with short descriptions.

- **BOARD OF REPRESENTATIVES:** The BOR is the legislative branch of the SBA. The BOR is responsible for approving presidential appointments and attending a budget hearing each trimester to approve student organization funding.
  - **2L REPRESENTATIVE:** 2L Representatives act as a liaison between the SBA and their 2L class.
- **ADMINISTRATOR:** The Administrator provides administrative support for the Executive Board and for other SBA Committees. In addition, the Administrator maintains and disseminates SBA member contact information and mail for SBA and all student organizations.
- **DIRECTOR OF ACTIVITIES:** The Director of Activities plans and executes activities for the student body at large. Some of these events include: Welcome Week, Student Organization Fair, Welcome Back Party, Grades Party, Food Trucks, etc.
- **WEBMASTER:** The Webmaster maintains and updates the CWSL SBA website (<u>http://cwslsba.org</u>), including SBA officer contact information, committee information, calendar of events, and other online services.

If you are interested in applying for any or all of the open positions, please submit the following by **Monday July, 14 at 5:00 p.m.** to <u>sbaappointments@gmail.com</u>:

- 1. Resume
- 2. Personal Statement (if applying to more than one position, include a separate personal statement for each position)
- 3. <u>SBA Appointment Form</u>

## \*All applicants must have a minimum 76 GPA (cumulative)

Please let us know if you have any questions. We look forward to reading your applications!

Warm Regards,

Joanne Heilbrun President | Student Bar Association <u>SBAPres@law.cwsl.edu</u>